

**MONTHLY PROGRESS REPORT**  
**October 2013, TASK ORDER 03**

Contract: GS-00F-0019L  
Task Order Number: EP-S7-12-05  
EPA Task Order: 03 (Cherokee County HHRA)  
SRC Project No.: FA558.003  
Period covered by this invoice: 10/01/2013 – 10/31/2013

**FINANCIAL SUMMARY**

Category	Expenses		Budget			Percent Complete <sup>†</sup>
	This period	Cumulative	Ceiling	Funded	Remaining	
Labor	\$39.16	\$1,260.10	\$66,214.00	\$66,214.00	98%	2%
Travel	n/a	n/a	n/a	n/a	n/a	n/a
ODC	\$0.00	\$0.00	\$75.00	\$75.00	100%	0%
Subcontracting	n/a	n/a	n/a	n/a	n/a	n/a

† Based on funded budget

**EXPLANATION OF ODCs**

No ODCs were incurred in this reporting period.

**SUMMARY OF ACTIVITIES**

Task 1 – Project Planning and Support

Subtask 1.1 – Project Management

- ☐ Delivered the Monthly Progress Report.

Subtask 1.2 – Data Usability Evaluation

- ☐ On October 18, SRC received a response from Elizabeth Coffey on the preliminary data review of the information in the Cherokee County MS Access databases.

Subtask 1.3 – Risk Assessment Workplan (CSM, Exposure Pathway ID, Exposure Factors and Tox Values)

- ☐ Task has not begun.

Task 2 – Baseline Human Health Risk Assessment

- ☐ Task has not begun.

Subtask 2.1 – Draft Baseline Human Health Risk Assessment

- ☐ Task has not begun.

Subtask 2.2 – Final Baseline Human Health Risk Assessment

- ☐ Task has not begun.

Task 3 – Project Closeout

- ☐ Task has not begun.

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**DELIVERABLES SUBMITTED THIS MONTH**

Task/Subtask	Deliverable Title	Due Date	Date Delivered	Recipient
n/a	None	n/a	n/a	n/a

**ISSUES IDENTIFIED AND REMEDIAL ACTIONS TAKEN**

None

**ANTICIPATED ACTIVITIES FOR NEXT MONTH**Task 1 – Project Planning and SupportSubtask 1.1 – Project Management

- ☐ Monthly progress reports will be delivered. Project management calls are anticipated to continue.

Subtask 1.2 – Data Usability Evaluation

- ☐ Additional sampling results are anticipated this quarter. SRC will review the data when available.

Subtask 1.3 – Risk Assessment Workplan (CSM, Exposure Pathway ID, Exposure Factors and Tox Values)

- ☐ Task has not begun.

Task 2 – Baseline Human Health Risk Assessment

- ☐ Task has not begun.

Subtask 2.1 – Draft Baseline Human Health Risk Assessment

- ☐ Task has not begun.

Subtask 2.2 – Final Baseline Human Health Risk Assessment

- ☐ Task has not begun.

Task 3 – Project Closeout

- ☐ Task has not begun.

**ANTICIPATED DELIVERABLES FOR NEXT MONTH**

Task/Subtask	Anticipated Deliverable Title	Due Date	Date Delivered	Recipient
n/a	None	n/a	n/a	n/a

**ESTIMATE OF SUBSTANTIAL LAGGING COSTS**

None